



**BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Council Chambers Courtroom - Citizens Square
200 East Berry Street, Room 035
Fort Wayne IN 46802**

MINUTES

**Board of Commissioners' Legislative Session
September 22, 2023**

Commissioners Present: Therese Brown, Richard Beck, Nelson Peters

Call to Order Commissioner Therese M. Brown called the legislative session to order at 10:01 AM.

Pledge of Allegiance and Moment of Silence

1. Items for Consideration:

1.a Consideration of the approval of minutes of the September 8, 2023, legislative session.

Richard E Beck made a motion to Approve. F. Nelson Peters seconded the motion.

Motion Passed: 3 - 0

1.b Consideration of claims submitted for the period of September 6 to 19, 2023, in the amount of \$7,048,339.19.

Richard E Beck made a motion to Approve. F. Nelson Peters seconded the motion.

Motion Passed: 3 - 0

1.c Consideration of agreement with Konnech PollChief license, maintenance, and support agreement for Allen County Election Board.

Amy Scrogam of the Allen County Election Board requested approval of an agreement with Konnech, which provides a vital component to the election organization. She explained that PollChief helps to organize election poll workers, aids in sending out notifications, tracks poll locations, and aids in managing transportation of election equipment to the various poll locations.

She noted that there had been no contract since 2012 and this agreement was for \$7,000 annually, with a guarantee of no more than a 4% annual increase.

Richard E Beck made a motion to Approve. F. Nelson Peters seconded the motion.

Motion Passed: 3 - 0

1.d Consideration of City/County Reimbursement Agreement with Maysville Regional Water & Sewer District for water main relocation as part of the Antwerp Rd Bridge #15 project; in the amount of \$102,375.68.

Allen County Highway Engineer Wendy Reust presented an agreement with the City of Fort Wayne for a project west of Harlan. She noted that the project was slated to be bid on October 24.

F. Nelson Peters made a motion to Approve. Richard E Beck seconded the motion.

Motion Passed: 3 - 0

1.e Consideration of agreement with CDO Consulting Group to provide an operations and development analysis for the Allen County Department of Environmental Management for \$9,600.00.

Chief of Staff Chris Cloud presented a request on behalf of ACDEM for CDO Consulting to conduct a two-month study on the operations of the department.

Richard E Beck made a motion to Approve. F. Nelson Peters seconded the motion.

Motion Passed: 3 - 0

It was noted that Director Stacie Hubbert was not present as she was presenting at a national conference.

1.f Consideration of support letter for 6-Mile Creek Trail project, segment to be wholly funded by City of Fort Wayne.

Chief of Staff Chris Cloud noted that the Commissioners have received a request to sign a line of support for the Six Mile Creek Trail project, which runs right along the county-municipal line. It was noted that the agreement was for the county to assume any future maintenance of this portion of the trail.

Richard E Beck made a motion to Approve. F. Nelson Peters seconded the motion.

Motion Passed: 3 - 0

2. Other Business:

Allen County Health Department Administrator Mindy Waldron presented revisions to the Allen County Private Sewage Disposal Ordinance Title 10 Article 4.5, which addresses requirements for the set aside for a system and allows a holding tank to be an option for a long-term solution. She noted that the new ordinance, which encompasses changes urged by legislation, not the state department of health, will go into effect October 1 pending state approval.

F. Nelson Peters made a motion to Approve. Richard E Beck seconded the motion.

Motion Passed: 3 - 0

3. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for today's Legislative Session.

Richard E Beck made a motion to Approve. F. Nelson Peters seconded the motion.

Motion Passed: 3 - 0

4. Comments from the Public: None.

5. Motion to Adjourn The legislative session was adjourned at 10:22 AM by Commissioner Brown.

These Minutes were approved as distributed at the Board of Commissioners meeting on

_____.

_____, Therese M. Brown, President

_____, Richard E. Beck Jr, Vice President

_____, F. Nelson Peters, Secretary

Any individual with a disability who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Allen County, should contact the Allen County ADA and Title VI Coordinator Laura Maser, (260) 449-7555, laura.maser@allencounty.us, as soon as possible but no later than seventy-two (72) hours before the scheduled event. Individuals requiring special language services should contact the Allen County ADA and Title VI Coordinator as soon as possible but no later than at least seventy-two (72) hours prior to the date on which the services will be needed.