

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

COUNCIL CHAMBERS COURTROOM - CITIZENS SQUARE



MINUTES
LEGISLATIVE SESSION
OCTOBER 27, 2023

COMMISSIONERS IN ATTENDANCE: THERESE M. BROWN, RICHARD E. BECK, F. NELSON PETERS

CALL TO ORDER Commissioner Therese M. Brown called the legislative session to order at 10:02 AM.

1. ITEMS FOR CONSIDERATION

- a) Consideration of the approval of the minutes of the October 13, 2023, legislative session.
Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.
- b) Consideration of Supplemental Agreement #2 with Christopher B. Burke Engineering LLC for the Allen County Watershed Masterplan Technical Support, with the total fee not to exceed \$25,000.00.

Allen County Surveyor Mike Fruchey presented an agreement with Christopher B. Burke to complete the watershed masterplan and noted that the cost will be split 50/50 with the federal government. This vital technical support manual will be beneficial to builders and surveyors for many years.

Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.
- c) Consideration of Amendment #07 to Inmate Telephone Services Agreement with GTL/Public Community Services (now d/b/a Viapath Technologies) for telephones and tablets.

Allen County Attorney Spencer Feighner, representing the Sheriff's Department, presented an agreement with GTL/Public Community Services for the continued provision of phones and tablets for inmate use. He explained that this three-year agreement provides for document sharing capabilities, which has been a security concern in the past. The cost of services, at \$1.2 million annually, is born by inmate rentals, and goes into the commissary fund to be used for vehicle purchases, per Indiana statute.

F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.
- d) Consideration of Trinity Services Group for food service at the Allen County Juvenile Center.

Shane Armstrong, director of the Allen County Juvenile Center, presented an agreement for food service for the center. He noted that two vendors did a walk through of the facility, with only one bid received. This is a one-year agreement with a three-year extension built in. Cost is roughly \$434,000 annually for three meals and two snacks per resident per day.

F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.

- e) Consideration of vendor contract with Spartan Scanning Solutions for facility infrastructure scanning for internal renderings of structure, at a cost not to exceed \$47,500.00.
- CJ Steigmeyer, the vice-president of the Allen County War Memorial Coliseum, recommended an agreement for a laser scan of the full arena area. He noted that this would be highly beneficial as the facility plans for the 2024 replacement of the ice floor.
- Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.
- f) Consideration of Change Order #1 for transformer pad demolition to Krafft Water Solutions LLC at the Carroll Centre tunnel demolition site, in the amount of \$2,000.00.
- Chief of Staff Chris Cloud recommended approval of this change order as it was not in the scope of work of the original bid document.
- Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.
- g) Consideration of Change Order #2 for concrete transport to Krafft Water Solutions LLC at the Carroll Centre tunnel demolition site, in the amount of \$5,130.00.
- Chief of Staff Chris Cloud recommended approval of this change order as it was not in the scope of work of the original bid document.
- F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.
- h) Consideration for Bid Award for Bid Ref #14-2023 for Lincoln Highway Bridge #605 over Trier Ditch, Project #0301721, to the lowest bidder, Pioneer Associates Inc; in the amount of \$332,459.40.
- Allen County Highway Director Bill Hartman recommended Pioneer Associates for this bridge project and noted that the bid was 31 percent under the engineer estimate.
- F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.
- i) Consideration of LPA-Consulting Contract with Clark Dietz Inc. for construction inspection services for Monroeville Rd Bridge #277 over Hoffman Drain, Project #0100319; in the amount of \$230,815.35.
- Allen County Highway Director Bill Hartman said this project was west of Heritage High School on Monroeville Road and would be an 80/20 split with the federal government. It will be bid on in January 2026.
- F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.
- j) Consideration for agreement with VS Engineering Inc. for preliminary engineering services for Morgan Rd Small Structure over Ridenour #2 Drain, Project #1902323; in the amount of \$97,010.00.
- Bill Hartman, highway director, recommended approval of this bid for the design and permitting of the new drain and said that the old structure had rotted away.
- Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.
- k) Consideration for Warranty Deed for Diebold Rd – Phase II, from N. Clinton Street to Roundabout, Project #1200312.
1. Parcel 12&13 – Coleman Properties LLC
- Allen County Highway Director Bill Hartman noted that this was the eighth of 11 parcels required for this project.
- F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.

- l) Consideration of Sign Request for "Stop" signs in Balmoral subdivision:
1. Sandringham Pass at Coldwater Rd
 2. Sandringham Pass at Gatcombe Run
 3. Anmer Hall at Gatcombe Run

Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.

- m) Consideration of Ordinance 10-27-23-23 Allen County Title VI Implementation Plan. Consideration to name Title VI Coordinator.

Allen County Attorney Laurra Maser requested approval of updates to the Title VI Plan and approval of herself as Title VI Coordinator for the county. She said this was part of the 1964 Civil Rights Act and complied with the federal highway administration and Indiana Department of Transportation regulations.

F. Nelson Peters a motion of Approval. Richard E. Beck seconded the motion. Motion Passed 3-0.

2. OTHER BUSINESS

3. APPROVAL TO WAIVE THE 2ND READING ON ANY MATTER APPROVED TODAY AND FOR WHICH IT MAY BE DEEMED NECESSARY FOR TODAY'S LEGISLATIVE SESSION.

Richard E. Beck a motion of Approval. F. Nelson Peters seconded the motion. Motion Passed 3-0.

4. COMMENTS FROM THE PUBLIC

Please Note: Speakers must state their name and zip code, are limited to three minutes, and may only address the Commissioners once per legislative session. The Board of Commissioners reserves the right to amend these guidelines at any time.

5. MOTION TO ADJOURN: Commissioner Therese M. Brown adjourned the meeting at 10:34 AM.

These Minutes were approved as distributed at the Board of Commissioners meeting on 11-3-2023.

Absent

, Therese M. Brown, President

Richard E. Beck Jr.

, Richard E. Beck Jr, Vice President

F. Nelson Peters

, F. Nelson Peters, Secretary

Allen County does not engage in illegal discrimination. No person shall be excluded from participation in, or denied the benefits of, a program, service, or activity of Allen County, or be subjected to discrimination because of race, color, age, sex, sexual orientation, gender identity, disability, national origin, religion, income status, or limited English proficiency. Any individual with a disability who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Allen County, should contact the *Allen County ADA and Title VI Coordinator Laura Maser*, (260)449-7555, laura.maser@allencounty.us, as soon as possible but no later than seventy-two (72) hours before the schedule event. Individuals requiring special language services should contact the Allen County ADA and Title VI Coordinator as soon as possible but no later than at least seventy-two (72) hours prior to the date on which the services will be needed.